## **EPAC Services**

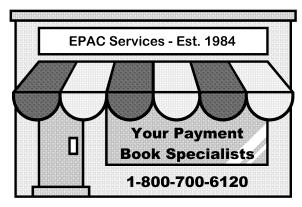
P.O. Box 815 Taylor, MI 48180

Ph: 734-947-1036 Fax: 734-947-1037

Toll Free 1-800-700-6120

sales@epacservices.com

Please provide the following order information.



**Where Your Replacement Books Are Always Free.** 

	Complex Name									
-	Management Company									
	Street Address or P.O. Box									
	City, State, Zip									
Number of Coupons		Payment Start Month	Payment Due Date	Late Payment Date	Late Payment Amount					
EPAC Services can accommodate any custom layout format you may need.  Please choose the coupon layout format you prefer.  (Select from samples shown on page 2.)										
Coupon Sample A				Include Special Message Lines						
Coupon Sample B				Scanline Needed - Provide Bank Specifications						
Instructions Printed on the Inside Cover - Please Provide				pecial Assessment - Ple	ase Provide Instructions					
epacservices.com										

- All Electronic File Formats Accepted.
- Remittance Envelopes Available.
- Stuffing and Mailing Services Available.

#### **EPAC Services**

P.O. Box 815 Taylor, MI 48180

Ph: 734-947-1036 Fax: 734-947-1037

Toll Free 1-800-700-2160 sales@epacservices.com

#### **Your Custom Cover**

Please provide a good quality picture of your logo in either a PNG or JPEG format. (600 DPI Preferred.) EPAC Services can accommodate ANY coupon format you specify. We can also accommodate ANY (and all) special assessment payment options you may need.

- ⇒ Please choose from the following layout samples.
  - ⇒ Or send us a copy of what you would prefer.

Contact EPAC Services Today to Start Your Order Process.



HOMEOWNERS ASSOCIATION PROPERTY MANAGEMENT CO. 405 CONDOMINIUM BLVD. SERVICE CITY, USA 00000

Frank Sinatra 895 Park Place Ave. Your Town, USA 00000

## PAYMENT BOOK

### **Coupon Sample A**

An example of your coupon face in which the late fee amount is shown and provides the new calculated late fee amount.

## **Coupon Sample B**

An example of your coupon face providing the date in which the payment is late and provides the late fee amount.

## Special Assessment Example

We can accommodate ANY special assessment payment options you may need in ANY custom coupon format you specify.

PAYM'T NO.	DAYMENT NO		DUE DATE	AMOUNT DUE	
1	PAYMENT NO.	1111	lan-1-2017	\$385,00	
PAYM'T DUE Jan-1-2017 AMOUNT DUE	Frank Sinatra		,	COUPON MUST ACCOMPANY PAYMENT	
\$385.00	Please make checks payable to: HOMEOWNERS ASSOCIATION HOMEOWNERS ASSOCIATION PROPERTY MANAGEMENT CO. 405 CONDOMINIUM BLVD. SERVICE CITY, USA 00000		AFTER THIS DATE	PAY THIS AMOUNT	
			Jan-10-2017	\$410.00	
DATE			LATE FEE	\$25.00	
AMT	MAY YOUR NEW				

PAYM'T NO.	PAYMENT NO.		DUE DATE	AMOUNT DUE	
1 PAYM'T DUE	1	1111	Jan-1-2017	\$385.00	
Jan-1-2017 AMOUNT DUE	Frank Sinatra		COUPON MUST A	COUPON MUST ACCOMPANY PAYMENT	
\$385.00		checks payable to: S ASSOCIATION		TER THE 10TH ARE \$20.00 LATE FEE	
DATE		S ASSOCIATION			
CHECK NO	PROPERTY MANAGEMENT CO. 405 CONDOMINIUM BLVD. SERVICE CITY, USA 00000				
AMT	1:123456	789: "083111	. 1.º*     .º00003850	O *'"	

#### PAYM'T NO. PAYMENT NO. **UNIT NUMBER DUE DATE** AMOUNT DUE 1111 Jan-1-2017 PAYM'T DUE Jan-1-2017 Frank Sinatra COUPON MUST ACCOMPANY PAYMENT AMOUNT DUE \$460.00 Please make checks payable to: PAYMENTS AFTER THE 10TH ARE HOMEOWNERS ASSOCIATION SUBJECT TO A \$20.00 LATE FEE HOMEOWNERS ASSOCIATION Amount Due Total of: DATE PROPERTY MANAGEMENT CO. Monthly Assessment \$385.00 \$75.00 405 CONDOMINIUM BLVD. **Additional Assessment** CHECK NO. SERVICE CITY, USA 00000 Total Amount Due \$460.00 MAY YOUR NEW YEAR BE JOYFUL

# Plus, You Are NEVER Charged for Replacement Books.

Lost Books or New Move-Ins (throughout the year) qualify for FREE Replacement Books.